

# The Lomond Clinic Laboratory Chain Protocol

DATE April 2024 REVIEW DATE April 2027

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## Laboratory chain

All sterilised tests are sent by lab with prepaid return envelopes

- 1) Patient to see GP.
- 2) Recommended testing taken – by GP/ RN.
- 3) Tests recorded in logbook in Outlook notes.
- 4) Tests placed in prepaid envelope and stored in sample box at reception.
- 5) Samples posted at the end of the day by RN/GP. Same day as test taken.
- 6) Lab receives & reports digitally to GP.
- 7) GP has pre-arranged follow up consultation with patient
  - A) phone call
  - B) face to face appointment
  - C) phone call followed by face-to-face consultation
- 8) GP will respond with appropriate action.
- 9) GP will record in notes & kept in locked cabinet.
- 10) GP will check once weekly if result received for recorded samples in logbook and if any missing to check with lab/Royal Mail.

All results and any actions taken will be shared with the patient's NHS GP - either through an e-mail or a letter for the patient to give to their NHS GP.

All communication with the patient's NHS GP will be recorded in the patient's care record.