

The Lomond Clinic Health and Safety Policy

DATE April 2024 REVIEW DATE April 2027

Reviewer Name : Rachael Peddie-Temple

Health and Safety Policy

Part 1: Statement of intent

This is the health and safety policy statement of:

The Lomond Clinic

Our health and safety policy is to:

Prevent accidents & cases of work related ill health

Manage health & safety risks in our work place

Provide Clear instructions & information, & adequate training, to ensure employees are competent to do their work

Provide PPE

Consult with our team on matters affecting their health & safety

Provide & maintain safe equipment

Ensure safe handling & use of products

Maintain safe & healthy working conditions

Implement emergency procedures including evacuation in case of fire or other significant incidents

Review & revise this policy regularly

Assigned officer -

Rachael Peddie Temple

Date:

Signed:

Part 2: Responsibilities for health and safety

1 Overall and final responsibility for health and safety:

Jill du Toit (Owner/ Therapist)

2 Day-to-day responsibility for ensuring this policy is put into practice:

Rachael Peddie Temple (Receptionist)

3 To ensure health and safety standards are maintained/improved, the following people have responsibility in the following areas:

Jill du Toit – overall responsibility

4 All employees should:

- co-operate with supervisors and managers on health and safety matters;
- take reasonable care of their own health and safety; and
- report all health and safety concerns to an appropriate person (as detailed above).

Part 3: Arrangements for health and safety

Risk assessment

We will complete relevant risk assessments & take action

We will review risk assessments when working habits or working conditions change

Training

We will provide adequate health & safety training

Consultation

We will consult staff routinely on health & safety matters as they arise & formally when we review.

Evacuation

We will ensure escape routes are well signed & lit & kept clear at all times.